

ATTORNEY-CLIENT AGREEMENT

This ATTORNEY-CLIENT AGREEMENT ("Agreement") is entered into by and between _____ (Client) and ZHANG & ATTORNEYS, LLLP (Attorney). This agreement only applies to clients whose PERM case was handled by ZHANG & ATTORNEYS, LLLP.

1. **SCOPE AND DUTIES:** Client retains Attorney to provide legal services in connection with the filing of an original immigration petition (I-140) and the Adjustment of Status (I-485) under the employment-based with an approved PERM Labor Certificate sponsored by _____ (Employer) ONLY. Attorney is not retained for service on behalf of Client for investigation initiated by government agents other than regular auditing. An independent agreement is needed for services other than the I-140 petition. This Agreement does not obligate Attorney to provide services in connection with any appeal to any administrative board or any judicial court or any interview to USCIS' local office.
2. **GUARANTEE OF PROFESSIONAL COMPETENCE:** Attorney agrees to use due diligence in furthering Client's and/or Beneficiary's best interests under the laws. Attorney is liable to Client for Attorney's negligence or incompetence. However, Attorney makes no guarantee of the outcome of the case.
3. **ATTORNEY'S FEES:** The total attorney fees for I-140 and I-485 filing after the ERM Labor Certification are arranged as follows:
 - a. **I-140 IMMIGRATION PETITION:** Client agrees to pay One Thousand Five Hundred Dollars (\$1,500.00) for filing an I-140 Immigration Petition. The legal fees shall be paid as follows: Upon the execution of the Agreement, Client must pay non-refundable One Thousand Dollars (\$1,000.00) flat attorney fees to Attorney as initial fee. Once the I-140 petition is approved by the USCIS, Client must immediately pay a flat approval fee of Five Hundred Dollars (\$500.00) to Attorney.
 - b. **I-485 ADJUSTMENT OF STATUS:** Client agrees to pay for filing Adjustment of Status (I-485) as follows: Upon execution of the Agreement, Client must pay a non-refundable One Thousand Five Hundred Dollars (\$1,500.00) for one person, One Thousand and Eight Hundred Dollars (\$1,800.00) for two persons, or Two Thousand Dollars (\$2,000.00) for a family of three persons due upfront when Client retains Attorney for I-485, I-131, and I-765 applications. If I-131 or I-765 application is filed separately after the filing of I-485, additional attorney fee will apply. (If family member does not file at the same time, independent agreement is required and this fee schedule does not apply.)

This covers all legal fees and costs Attorney may incur in this representation for Client, except as is otherwise provided herein.

4. **COSTS AND EXPENSES:** Attorney is authorized to incur reasonable costs and expenses in express mails to expedite the preparation of the I-140 petition and I-485, for which Client shall be responsible and payable to Attorney upon receipt of invoices from Attorney.

5. **WITHDRAWAL AND TERMINATION:**

- a. If Client withdraws the immigrant petition (I-140) filing or terminates Attorney's representation before the I-140 is submitted to the USCIS, each case will be charged a minimum of Five Hundred Dollars (\$500) for administrative costs. In addition, Attorney's work will be charged at Two Hundred Fifty Dollars per hour (\$250/hour). Each email or phone communication will be charged as at least 30 minutes for an interval.
- b. If Client withdraws the immigrant petition from the USCIS or withdraws Attorney's representation at any time after Attorney has submitted the same to the USCIS, Attorney's representation on this matter is complete, and Client must immediately, without demand, pay Attorney the remaining Five Hundred Dollars (\$500.00).

6. **MODIFICATIONS:** Any modification of the Agreement must be in writing and signed by Client and Attorney.

7. **PRIOR AGREEMENTS:** This Agreement incorporates all prior agreements and understandings between Client and Attorney.

8. **EFFECTIVE DATE:** This Agreement shall become effective when both Attorney and Client sign it and upon Attorney's receipt of the fees as listed in clause 3 above.

9. **GOVERNING LAW AND JURISDICTION:** This Agreement shall be governed and construed under the laws of the State of Texas. Client consents to the jurisdiction of the State of Texas and the venue of Harris County, Texas for any litigation regarding this Agreement.

10. **CONSENT PROVISION:** Employer understands that any information related to the case that Client releases to the Attorney may be released to the alien beneficiary by Attorney without any notification.

11. **ACKNOWLEDGEMENT OF THE LEGAL REQUIREMENT FOR THE PAYMENT OF PERM COSTS:** Employer understands that, by law, an employer cannot receive payment of any kind, including deductions from wages and free labor, to cover the costs of obtaining the PERM Labor Certification.

12. **FILING FEES:** Client agrees to pay all government filing fees to Zhang & Attorneys, LLLP at the time of filing, including, but not limited to:

I-140 petition: \$580.00.

I-485 application: \$1,070.00 each person (\$635.00 for children under 14).

We usually do not accept filing fee payments via credit card except in extreme situations.

NOTE: All USCIS fees are subject to change without notice.

Client acknowledges that Client has fully read and understood Agreement. By signing Agreement, Client hereby agrees to the terms and conditions set forth herein.

Client Contact Information

Client Name: _____

Contacted Attorney Name: _____

Client Day Time Phone Number: _____

Client Home Phone Number: _____

Client Email Address: _____

Client Alternative Email Address: _____

Client Signature: _____ Date: _____

Attorney Signature: _____ Date: _____

Credit Card Payment

For credit card payment form for attorney fee [click here](#).

Mail-in Payment

Please kindly make your check payable to Zhang & Attorneys, LLLP, and mail it with a copy of the signed agreement to:

Zhang & Attorneys, LLLP
9999 Bellaire Blvd, Suite 920,
Houston, TX 77036