

ATTORNEY-CLIENT AGREEMENT

This ATTORNEY-CLIENT AGREEMENT ("Agreement") is entered into by and between _____ (Client) and ZHANG & ASSOCIATES, P. C. (Attorney).

1. **SCOPE AND DUTIES:** Client retains Attorney to provide legal services in connection with the H-1B petition (I-129H) for _____ (Beneficiary) only at _____ (Employer).

If Client wishes to change employer for H-1B sponsorship after this Agreement becomes effective and before Attorney has submitted the H-1B petition to the USCIS, a new agreement between Attorney and Client is required. This agreement does not cover motion or appeal.

2. **LEGAL FEES:** The attorney's fee for H-1B petition is set as following:

A. Lottery Stage:

Client agrees to pay THREE THOUSAND Dollars (\$3,000.00) flat attorney fees to Attorney as initial fee. Attorney will assist H1B sponsor to register in the lottery system on behalf of the beneficiary.

B. After Lottery Stage

If the H1B case is not selected, Attorney will refund ONE THOUSAND, NINE HUNDRED AND NINETY Dollars (\$1,990.00) of the initial attorney fee, and only keep ONE THOUSAND Dollars (\$1,000.00) attorney fee and \$10 government fee paid in the lottery.

If the case is approved, Client agrees to pay TWO THOUSAND Dollars (\$2,000.00) to Attorney as approval fee.

Additional fee if we receive USCIS RFE: Client agrees to pay an Additional TWO THOUSAND Dollars (\$2,000.00) attorney fee to Attorney if USCIS issues RFE (request for additional service) and the Client wishes the attorney to prepare for the response to RFE.

All paid fee is for attorney's service and is paid regardless of the outcome of the case.

So, if a case is approved after RFE, the total attorney fee is SEVEN THOUSAND Dollars (\$7,000.00)

Please note, attorney fee does not include any third-party service fee, such as expert witness service if needed during RFE.

If the Beneficiary has a spouse and/or children that need to change their status to H-4 or extend their H-4 status WITH the H-1B filing, Client must pay Attorney Six Hundred Dollars per person (\$600.00/person) for first H-4, and an additional \$400 for each additional family member upon execution of this Agreement. This covers all Attorney fee and expenses Attorney may incur in this representation except as enumerated in clause 3 below.

Please note, the fee schedule for this agreement is specially negotiated between parties and the fee schedule may not be the same as any published fee schedule of attorney. The case is challenging due to, including but not limited to, any one or more of the followings conditions: attorney's experience with the USCIS, employer business, specialty occupation, urgency of time, employer size, off site work location, home office.

3. **COSTS AND EXPENSES:** Attorney is authorized to incur reasonable costs and expenses in express mails to expedite the preparation of the H-1B petition, for which Client shall be responsible and payable to Attorney upon receipt of invoices from Attorney.
4. **MODIFICATIONS:** Any modification of the agreement must be in writing and signed by Client and Attorney.
5. **PRIOR AGREEMENTS:** This Agreement incorporates all prior agreements and understandings between Client and Attorney.
6. **GUARANTEE OF PROFESSIONAL COMPETENCE:** An Attorney agrees to use due diligence in furthering Client's and/or Beneficiary's best interests under the laws. Attorney is liable to Client for Attorney's negligence or incompetence. However, Attorney makes no guarantee of the outcome of the case.
7. **EFFECTIVE DATE:** This Agreement shall become effective if both Attorney and Client sign it and upon Attorney's receipt of the fees as listed in clause 2 above.
8. **Withdrawal:** In case of termination or withdrawal of representation by client before H-1B is filed (including the reason of the H-1B annual quota is used up during the preparation processing), each case will be charged a minimum of \$500 administrative costs. In addition, attorney's work will be charged at \$400/hour. Each email or phone communication will be charged at least 30 minutes for an interval.

Once the case is filed with the USCIS, attorney has performed all substantial work for the case and all paid attorney fee has been credited to attorney's work. There will be no refund in such a situation.

9. **GOVERNING LAW AND JURISDICTION:** This Agreement shall be governed and construed under the laws of the State of Texas. Client consents to the jurisdiction of the State of Texas and the venue of Harris County, Texas for any litigation regarding this Agreement.

10. **FILING FEES:** Client agrees to pay all filing fees to Zhang & Associates P.C. at the time of filing, including, but not limited to (Please follow attorney specific instructions):

I-129H Filing Fee: \$460.00

H-4 Filing Fee (if applicable): \$370.00 one fee for a family who are applying together. Each H-4 applicant needs to submit a separate check of \$85 to cover a biometrics fee.

U.S. Worker Training Fee (If Applicable): \$1,500.00 (or \$750.00 for company with less than 26 employees)

Fraud Prevention and Detection Fee (If Applicable): \$500.00

Optional premium processing fee: \$2,500;

Foreign Diploma Evaluation Fee (if applicable): varies

We cannot accept filing fees payment by Credit Card.

Please note, the fee arrangement in this agreement may be different from the fee scheduled published at the firm's website. The published fee at the firm's website is for reference only, and the fee stipulated in this agreement controls.

If the Client is the beneficiary of the H-1B petition, the Client represents that the Client has received the approval from the petitioner/employer on sponsorship of the H-1B filing and the employer agrees to pay all required fees by law.

ClientContactInformation

Client Name: _____

Client Day Time Phone Number: _____

Client Home PhoneNumber: _____

Client Email Address: _____

Client Alternative EmailAddress: _____

Client Signature: _____ Date: _____

Attorney Signature: _____ Date: _____

CreditCardPayment

For credit card payment form for attorney fee [click here](#).

<https://www.hooyou.com/services/paymentmethod/credit-card.html>

Mail-inPayment

Please kindly make your check payable to Zhang & Associates, P.C., and mail it with a copy of the signed agreement to:

Zhang & Associates, P.C.
9999 Bellaire Blvd, Suite 920,
Houston, TX 77036